



## **RN / Case Manager**

### **Summary Job Description**

Nursing/vocational professionals needed in business environment to serve as first point of post-injury contact, developing and managing return to work with injured workers, medical providers and employers.

### **Essential Duties and Responsibilities**

- Reports directly to The Clinical Team Leader
- Serve as the first point of post-injury contact after triage, developing and managing return to work opportunities with injured workers, designated network providers, and employer contacts
- Assess the appropriateness of the level of care, diagnostic tests and clinical procedures for utilization review on a concurrent basis
- Work closely with Utilization Review team in coordinating C-9 (treatment plan)/vocational rehab plans ongoing until completion
- Assess quality and clinical risk issues on a concurrent basis; report any recognized issue to the Clinical Team Leader
- Assess documentation of medical records for completeness on a concurrent basis
- Ability to obtain and interpret information appropriate to injured workers' needs as required for assessment, treatment, and patient care services
- Assess, develop, implement and monitor plan of care;
- Initiate communication and consistently communicate with the injured worker, employer, provider, BWC, and TPA (five-point contact, which could include attorney for IW/employer)
- Provide education and guidance to all parties to the claim; this includes: claim review at staffings, and/or providing direction to any member of the five-point contact
- Develop and maintain a positive work atmosphere and support overall team; demonstrate ability to work within a team structure
- Practice capable and effective problem identification and resolution skills as a method of sound decision making
- Maintain confidentiality
- Work independently, efficiently, and deal with priorities
- Understand and uphold UniComp philosophy and demonstrate commitment to UniComp's core values: have a sense of urgency, be optimistic, promote independence, and respect human dignity
- Perform other duties as assigned
- Practice nursing within the Scope of Practice as designated by the State of Ohio Board of Nursing
- Employee may be asked to travel from time to time to attend employer meetings or other offsite functions.

### **Qualifications**

- Bachelor's degree in a health-related field and licensure as a health professional; or certification as a case manager (Certified Case Manager (CCM), Certified Disability Management Specialist (CDMS), Certified Rehabilitation Counselor (CRC), Certified Registered Rehabilitation Nurse (CRRN), Certified Occupational Health Nurse (COHN)); or RN licensure and three (3) years clinical practice experience
- A minimum of three (3) years of full-time direct care in a health and human services profession; preferably in occupational health or rehabilitation
- Prefer a minimum of one (1) year of active case management experience in worker's compensation
- Maintains continuing education as required to maintain licensure and certification
- Excellent leadership, verbal/written communication skills, strong organizational skills, and excellent decision making and judgment

This job description is not intended to be all inclusive and the employee will also perform other reasonably related business duties as assigned by the immediate supervisor and other management as required.

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